

UTAH COUNTIES INSURANCE POOL

BOARD OF TRUSTEES MEETING

Thursday, December 17, 2009, 12:00 p.m.

UCIP Offices, 10980 S. Jordan Gateway, South Jordan, UT

AGENDA

12:00	Lunch Provided	
12:30	Call to Order	Kay Blackwell
	Recess for Public Hearing on 2010 UCIP Budget	Kay Blackwell
	Reconvene	
ITEM	ACTION	
1	Review/Excuse Board Members Absent	Kay Blackwell
2	Approve 2010 UCIP Budget	Kay Blackwell
3	Approve November 12 and November 30 Meeting Minutes	Steve Wall
4	Review/Approve 2010 Member Workers' Compensation Premiums	Johnnie Miller
5	Review/Approve Workers Compensation Fund Portfolio Transfer Proposal	Blake Green
6	Review UCIP Employee Benefits	Johnnie Miller
7	Review/Approve Amended 2009 Budget	Johnnie Miller
8	Elect Officers	Kay Blackwell
9	Review/Approve UCIP Committees	Johnnie Miller
10	Set Date, Time and Place of Regular Meetings for 2010	Sonya White
11	Ratification and Approval of Payments and Credit Card Transactions	Steve Wall
12	Set Date and Time for Closed Meeting to Discuss the Purchase, Exchange, or Lease of Real Property	Kay Blackwell
13	Action on Real Property Matters	Kay Blackwell
14	Set Date and Time for Closed Meeting to Discuss Character, Professional Competence, Physical/Mental Health of an Individual	Kay Blackwell
15	Action on Personnel Matters	Kay Blackwell
16	Set Date and Time for Closed Meeting to Discuss Pending or Reasonably Imminent Litigation	Kay Blackwell
17	Action on Litigation Matters	Kent Sundberg
INFORMATION		
18	Chief Executive Officer's Report	Johnnie Miller
19	Other Business	Kay Blackwell



BOARD OF TRUSTEES MEETING MINUTES

December 17, 2009, 12:00 p.m.
UCIP Offices, 10980 South Jordan Gateway, South Jordan, UT

BOARD MEMBERS PRESENT

Kay Blackwell, *President*, Piute County Commissioner
Steve Wall, *Secretary-Treasurer*, Sevier County Clerk-Auditor
Ken Bischoff, *Vice President*, Weber County Commissioner
Jim Eardley, Washington County Commissioner
LaMar Guymon, Emery County Sheriff
Jerry Hess, Davis County Deputy Attorney
Wayne Smith, Iron County Commissioner
Kent Sundberg, Utah County Deputy Attorney
Steve White, Utah County Commissioner

BOARD MEMBERS ABSENT

Bruce Adams, San Juan County Commissioner
Brad Dee, Weber County Human Resources Director
Jerry Hurst, Tooele County Commissioner
Karla Johnson, Kane County Clerk-Auditor

OTHERS PRESENT

Johnnie Miller, UCIP Chief Executive Officer
Sonya White, UCIP Manager of Administration
Blake Green, WCF Vice President

Call to Order

Kay Blackwell called this meeting of the Utah Counties Insurance Pool Board of Trustees to order at 12:30 p.m. on December 17, 2009 and welcomed all in attendance.

Recess for Public Hearing on 2010 UCIP Budget

Kent Sundberg made a motion for the Board of Trustees to recess at 12:30 p.m. for a scheduled Public Hearing to review the Utah Counties Insurance Pool's 2010 Budget. Wayne Smith seconded the motion, which passed unanimously. No one came forward to speak at the Public Hearing.

The regular meeting resumed at 12:35 p.m. on December 17, 2009.

Review/Excuse Board Members Absent

Bruce Adams and Karla Johnson had previous commitments and requested to be excused from this meeting. Brad Dee and Jerry Hurst had surgery and requested to be excused from this meeting. Steve Wall made a motion to excuse Bruce Adams, Brad Dee, Karla Johnson and Jerry Hurst from this meeting. Jim Eardley seconded the motion, which passed unanimously.

Approve 2010 UCIP Budget

Jim Eardley made a motion to approve the 2010 Budget (see attachment number one). LaMar Guymon seconded the motion, which passed unanimously.

Approve November 12 and November 30 Meeting Minutes

The minutes of the Board of Trustees meeting held November 12, 2009 and the telephonic conference held November 30, 2009 were previously sent to the Board Members for review. Steve Wall made a motion to approve the November 12 and November 30, 2009 meeting minutes as written. Jerry Hess seconded the motion, which passed unanimously.

Review/Approve 2010 Member Workers' Compensation Premiums

The Board of Trustees approved member premium rates in August for the Workers' Compensation self-funded program. Johnnie Miller provided the Board with a new member premium summary based on the master policy purchase arrangement with the Workers Compensation Fund (see attachment number two). The Board would decide each year how the annual WCF premium will be allocated to the members. The Pool will receive the annual dividend, if any, declared by the WCF each year. The Pool will not be required to pay self insurers' tax since all premiums collected by the Pool from its members will be used to pay the WCF policy premium. Steve Wall made a motion to approve the new calculated premium allocations and directed staff to invoice Pool members accordingly. Wayne Smith seconded the motion, which passed unanimously.

Review/Approve Workers Compensation Fund Portfolio Transfer Proposal

Johnnie Miller explained that the workers compensation Loss Portfolio Transfer options proposed to UCIP by the Workers Compensation Fund (WCF) are: 1) to provide third party administrator services; or 2) transfer the Pool's portfolio. The Board reviewed a pricing worksheet (see attachment number three). The actuarial estimated reserves and expenses, along with the estimated cost for the Pool to pay all claims, as of November 30, 2009, to resolution, totals: \$4,220,000. The proposed cost to UCIP to have WCF assume all risk and liability of the portfolio is \$4,229,516. The proposal also includes a 50% return on receipt of any subrogation monies. Kent Sundberg made a motion to approve the transfer of the Utah Counties Insurance Pool's workers compensation loss portfolio to the Workers Compensation Fund effective January 1, 2010 in the amount of \$4,229,516. Jim Eardley seconded the motion, which passed unanimously.

Johnnie Miller reported that he will contact the vendors used for the workers compensation self insured program and discontinue their services effective January 1, 2010. To comply with the new Medicare regulations in 2010 would have cost the Pool over \$30,000.

Review UCIP Employee Benefits

The Board of Trustees reviewed the Schedule of UCIP Discretionary Benefits approved in 2009. The Board had no changes to the Schedule. Jim Eardley made a motion to approve the Schedule of Benefits for 2010. LaMar Guymon seconded the motion, which passed unanimously.

Review/Approve Amended 2009 Budget

The Board of Trustees reviewed the amended 2009 Budget (see attachment number four). Jim Eardley made a motion to approve the 2009 Revised Budget as presented. Steve Wall seconded the motion, which passed unanimously.

Elect Officers

Jim Eardley made a motion to retain the current officers of the Board of Trustees for the Utah Counties Insurance Pool: Kay Blackwell, President; Ken Bischoff, Vice President; and Steve Wall, Secretary/Treasurer. LaMar Guymon seconded the motion, which passed unanimously.

Review/Approve UCIP Committees

Johnnie Miller recommended that the UCIP Committees be restructured (see attachment number five). Committees of the Board would include: Audit, Governance, Nominating and Personnel. Committees of the Membership would include: Law Enforcement, Litigation Management and Personnel. Wayne Smith made a motion to approve the restructure of the UCIP Committees to Standing Committees as presented. Jim Eardley seconded the motion, which passed unanimously. Kent Sundberg made a motion authorizing the Board Officers to make committee member assignments for the Board to review at its next meeting. LaMar Guymon seconded the motion, which passed unanimously.

Set Date, Time and Place of Regular Meetings for 2010

The Board reviewed the tentative regular meeting dates for 2010 (see attachment number six). Ken Bischoff made a motion to approve the regular meetings dates for 2010 as amended (June 4 meeting amended to 8:00 a.m. from 12:00 p.m.). Jerry Hess seconded the motion, which passed unanimously.

Ratification and Approval of Payments and Credit Card Transactions

Steve Wall reviewed the payments made, payments to be made (see attachment number seven) and credit card transactions with the Board. Steve Wall made a motion to approve the payments made, payments to be made and credit card transactions. Ken Bischoff seconded the motion, which passed unanimously.

Set Date and Time for Closed Meeting

Steve Wall made a motion to strike agenda item: Set Date and Time for Closed Meeting to Discuss the Purchase, Exchange, or Lease of Real Property. Jim Eardley seconded the motion, which passed unanimously.

Action on Real Property Matters

Steve Wall made a motion to strike agenda item: Action on Real Property Matters. Jim Eardley seconded the motion, which passed unanimously.

Set Date and Time for Closed Meeting

Steve Wall made a motion to strike agenda item: Set the Date and Time for Closed Meeting to Discuss the Character, Professional Competence, Physical/Mental Health of an Individual. Ken Bischoff seconded the motion, which passed unanimously.

Action on Personnel Matters

Steve Wall made a motion to strike agenda item: Action on Personnel Matters. Ken Bischoff seconded the motion, which passed unanimously.

Set Date and Time for Closed Meeting

Steve White made a motion to set the date and time for a closed meeting to discuss pending or reasonably imminent litigation for 2:00 p.m. on December 17, 2009. Steve Wall seconded the motion, which passed unanimously. Board Members present at the closed meeting were: Kay Blackwell, Ken Bischoff, Steve Wall, Jim Eardley, LaMar Guymon, Jerry Hess, Wayne Smith, Kent Sundberg and Steve White. Johnnie Miller and Sonya White were also present.

The regular meeting resumed at 2:05 p.m. on December 17, 2009.

Action on Litigation Matters

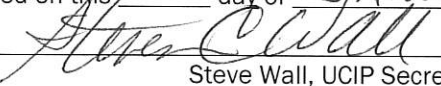
Steve White made a motion to rescind the Board's prior direction to staff to request an investigation by the Attorney General's Office of potential antitrust claims against the Utah Local Governments Trust. Wayne Smith seconded the motion, which passed unanimously.

Chief Executive Officer's Report

Johnnie Miller reported that with the Board's decision to transfer the workers compensation loss portfolio to the Workers Compensation Fund, he will provide staffing recommendations to the Board at their January meeting.

Other Business

The next meeting of the Board of Trustees is scheduled for January 21, 2010 at 12:00 p.m. at the UCIP Offices.

Approved on this 21st day of JANUARY 2010

Steve Wall, UCIP Secretary-Treasurer

UTAH COUNTIES INSURANCE POOL

Budget

	Approved 2009	Tentative 2010
Revenue		
Premiums and other Considerations	9,377,841	7,360,121
Investment Income	455,655	80,709
Program Management Fees	5,250	3,000
Conferences	-	4,500
Total Income	<u>9,838,746</u>	<u>7,448,330</u>
Underwriting Expense		
Losses and Loss Adjustment Expenses	1,680,814	2,960,000
Reinsurance Expense	1,734,975	1,221,677
Total Underwriting Expenses	<u>3,415,789</u>	<u>4,181,677</u>
Administrative Expense		
Board of Trustees	75,000	38,000
Depreciation	50,000	45,000
Loss Control	51,230	42,650
Marketing	15,000	13,750
Office Operations	270,655	236,200
Professional Services	140,550	77,300
Staff	959,745	762,238
Taxes	80,000	60,000
Total Administrative Expenses	<u>1,642,180</u>	<u>1,275,138</u>
Total Operating Expense	<u>5,057,969</u>	<u>5,456,815</u>
Change in Net Assets	<u>4,780,777</u>	<u>1,991,515</u>

UTAH COUNTIES INSURANCE POOL
WCF Program Premium Summary

2010 Members

Member	UCIP Premium	WCF Premium	Difference \$	Difference %
Box Elder	-	\$103,879		
Cache	176,110	\$113,613	(62,497)	-35.5%
Daggett	30,189	\$21,701	(8,487)	-28.1%
Duchesne	89,802	\$60,331	(29,471)	-32.8%
Garfield	41,528	\$29,572	(11,956)	-28.8%
Iron	188,772	\$173,511	(15,262)	-8.1%
Juab	52,389	\$35,171	(17,218)	-32.9%
Kane	97,315	\$63,208	(34,107)	-35.0%
Millard	114,945	\$75,799	(39,146)	-34.1%
Morgan	39,753	\$26,060	(13,693)	-34.4%
Piute	17,074	\$10,971	(6,103)	-35.7%
Rich	18,050	\$11,921	(6,129)	-34.0%
San Juan	85,560	\$59,495	(26,065)	-30.5%
Sanpete	43,978	\$29,221	(14,757)	-33.6%
Sevier	77,373	\$57,763	(19,610)	-25.3%
Tooele	232,180	\$164,864	(67,317)	-29.0%
Washington	275,588	\$192,224	(83,364)	-30.2%
Wayne	14,840	\$9,786	(5,053)	-34.1%
Weber	472,090	\$378,218	(93,872)	-19.9%
UCIP	837	\$552	(285)	-34.1%
Totals	2,068,374	\$1,617,862	(554,391)	-26.8%

Workers Compensation Fund
Utah Counties Insurance Pool
Loss Portfolio Transfer Pricing Worksheet
As of December 31, 2009

Actuarial estimate of reserves - undiscounted	\$	4,384,884
Actuarial estimate of reserves - discounted at 3%		3,969,205
Novation risk charge (% of undiscounted reserves)	3.0%	131,547
Typically 10% - reduced due to reinsurance in place		
Price to purchase reinsurance - non-competitive		
		<u>4,100,752</u>
Claims handling costs - life of claim	6.3%	275,000
Anticipated savings (WCF network over Corvel)	5.0%	(146,236)
(Percentage of reserves assumed to be medical)	66.7%	
Anticipated savings - subrogation		
Reinsurance risk/friction		-
WCF Profit	0.0%	-
UCIP adjuster absorption/transition		-
Total		<u><u>\$ 4,229,516</u></u>

Reinsurance Recoverable:

Name	Injury Date	Projected Ultimate Incurred	Retention	Recoverable
ORR, KEVIN	11/21/06	665,544	300,000	\$ 365,544
ALLRED, KEITH	6/21/05	635,433	300,000	335,433
MURRAY, BRIAN	12/4/07	347,500	300,000	47,500
				<u><u>\$ 748,476</u></u>

Due Diligence Items:

1. Reinsurance contracts for all years - 2005, 2006, 2007 are most important
2. Financial statements for County Reinsurance Limited (available to users on-line?)

**UTAH COUNTIES INSURANCE POOL
WORKERS COMPENSATION PROGRAM**

Loss Transfer Summary as of 11/17/2009

UCIP Actuarial Estimates

Reserve Estimate as of 11-30-2009	\$4,190,000
Investment Income on Reserves	\$220,000
Claim Expenses to Resolution	\$250,000
Total Cost of Runout	<u>\$4,220,000</u>

WCF Proposal

Loss Transfer Cost	\$4,229,516
50% Return on Subrogation	\$50,000
Total Cost of Transfer	<u>\$4,179,516</u>



Utah Counties Insurance Pool
Supporting Your Goals Since 1992

SCHEDULE OF UCIP DISCRETIONARY BENEFITS

UCIP will provide the benefits outlined in the UCIP Employee Manual at the rates and under the terms and conditions described within this Schedule of UCIP Discretionary Benefits. All benefits described may be amended from time to time by action of the UCIP Board of Trustees, at their sole discretion.

Retirement Account Contributions

Pension Plan

UCIP contributes the allowable employer contribution into the Utah Retirement Systems Pension Plan for each eligible employee.

Individual Retirement Accounts

UCIP will provide each employee the option to participate in either or both a 401k plan administered by the Utah Retirement System and a 457 plan administered by Nationwide Insurance through the National Association of Counties. UCIP will contribute an amount equal to the amount contributed by the employee from the employee's payroll into the 401k plan and/or the 457 plan at the employee's discretion. The total UCIP contribution to the URS 401k Plan and the Nationwide 457 Plan shall not exceed 5% of the employee's eligible payroll.

Health Insurance

For the UCIP sponsored group health insurance coverage, UCIP pays 90% of the monthly premiums for employee coverage and 90% of the monthly premiums for the employee's spouse and eligible dependents coverage. The employee is responsible for all deductibles and co-payments.

Accidental Death and Dismemberment

For the UCIP sponsored group Accidental Death and Dismemberment insurance coverage, UCIP pays 100% of the monthly premiums for \$50,000 of coverage for the employee.

Dental and Optical Insurance

For the UCIP sponsored group dental and optical insurance coverage, UCIP pays 90% of the monthly premiums for employee coverage and 90% of the monthly premiums for the employee's spouse and eligible dependents coverage. The employee is responsible for all deductibles and co-payments.

Disability Insurance

For the UCIP sponsored group disability insurance coverage, UCIP pays 100% of the monthly premiums for \$50,000 coverage for employee coverage and 100% of the monthly premium for \$5,000 coverage for the employee's spouse and \$2,500 for eligible dependents.

Life Insurance

For the UCIP sponsored group life insurance coverage, UCIP pays 100% of the monthly premiums for \$50,000 coverage for the employee and 100% of the monthly premium for \$10,000 coverage for the employee's spouse and eligible dependents.

Auto Allowance

UCIP provides specific employees who regularly use their personal auto for UCIP business a Monthly Auto Allowance of \$750. The employee will be reimbursed for mileage only when the mileage for a UCIP approved business trip exceeds the Mileage Reimbursement Threshold of 100 Miles round trip.

Vacation

Eligible employees with less than five years of service earn vacation leave at the rate of one day of vacation leave for every month worked (one day for each full month of service). Employees with more than five but less than ten years of service earn 1.25 days per month, and employees with ten years of service and over earn 1.67 days per month. Vacation leave may be advanced to employees with the approval of the Chief Executive Officer. Advanced leave requests of more than 12 days must be submitted to the UCIP Board of Trustees for approval. Advanced leave not earned prior to a termination will be deducted from the employee's final pay check.

Vacation hours may be carried forward to succeeding years. However, no more than 45 days (360 hours) may be accumulated. All accumulated vacation leave above 45 days will be paid to the employee at the current rate of pay at the end of the calendar year.

Sick Leave

Eligible employees earn sick leave at a rate of one day of leave for every month worked (one day for each full month of service). Sick leave is earned in whole day increments only.

A limit of 75 days (600 hours) of earned sick leave may be accrued and carried forward to succeeding years. Earned or accrued sick leave exceeding this limit may be converted to additional vacation time at the rate of one day sick leave equals one-half ($\frac{1}{2}$) day additional vacation time and may either be added to the employee's accrued vacation or paid to the employee, at the rate of pay that the sick leave was earned, at the end of the calendar year.

Discretionary Award

Discretionary awards may not exceed \$250 per employee.

Utah Counties Insurance Pool

Proposed Revised 2009 Budget for Approval

	Jan 1 - Dec 15, 09	Year-End Est	Budget	\$ Over Budget	% of Budget	Revised Budget
Ordinary Income/Expense						
Income						
Conferences	4,858	4,858	0	4,858	100.0%	4,858
Investment Income	154,009	160,009	455,655	-295,646	33.8%	160,000
Management Fees	3,988	4,288	5,250	-962	75.96%	4,250
Premiums	6,001,846	8,002,461	9,325,341	-1,322,880	64.36%	8,002,461
Premiums Audit	0	52,500	52,500	0	0.0%	52,500
Realized Gain(Loss) Investments	1,488	1,488	0	1,488	100.0%	1,488
Total Income	6,166,189	8,225,604	9,838,746	-1,613,142	62.67%	8,225,558
Expense						
Board of Trustees	38,368	41,368	75,000	-33,632	51.16%	42,000
Depreciation	32,686	43,686	50,000	-6,314	65.37%	45,000
Loss Control	25,302	29,302	51,230	-21,928	49.39%	51,230
Losses Incurred	724,918	966,557	0	966,557	100.0%	970,000
Losses Paid	4,172,193	4,272,193	1,680,814	2,591,379	248.23%	4,273,000
Marketing	10,042	12,042	15,000	-2,958	66.94%	12,100
Office Operations	193,872	197,872	270,655	-72,783	71.63%	198,000
Professional Services	95,621	101,621	140,550	-38,929	68.03%	102,000
Reinsurance Coverage	1,093,682	1,458,243	1,734,975	-276,732	63.04%	1,460,000
Staff	708,665	748,765	959,745	-210,980	73.84%	750,000
Taxes	84,600	84,600	80,000	4,600	105.75%	84,600
Total Expense	7,179,949	7,956,249	5,057,969	2,898,280	141.95%	7,987,930
Net Ordinary Income	-1,013,760	269,355	4,780,777	-4,511,422	-21.21%	237,628
Net Income	-1,013,760	269,355	4,780,777	-4,511,422	-21.21%	237,628



Utah Counties Insurance Pool
Serving Counties Since 1992

LOSS PREVENTION COMMITTEES

AUDIT

CONSTITUTED 12/21/95

- Wayne Smith, *Chair*, Iron County Commissioner
- Kent Sundberg, Utah County Deputy Attorney
- Steve Wall, Sevier County Clerk-Auditor
- Steve White, Utah County Commissioner

BENEFITS POOL PLANNING

CONSTITUTED 02/17/05

- Brad Dee, *Chair*, Weber County Human Resources Director
- Kay Blackwell, Piute County Commissioner
- Jerry Hurst, Tooele County Commissioner
- Kent Sundberg, Utah County Deputy Attorney

BYLAWS

CONSTITUTED

- Kay Blackwell, *Chair*, Piute County Commissioner
- Jim Eardley, Washington County Commissioner
- Steve Wall, Sevier County Clerk-Auditor
- Steve White, Utah County Commissioner

COVERAGE AGREEMENT REVIEW

CONSTITUTED 12/21/95

- Ken Bischoff, *Chair*, Weber County Commissioner
- Bruce Adams, San Juan County Commissioner
- Jerry Hess, Davis County Deputy Attorney
- Kent Sundberg, Utah County Deputy Attorney

LAW ENFORCEMENT

CONSTITUTED 2/20/92

- LaMar Guymon, *Chair*, Emery County Sheriff
- James Cordova, Carbon County Sheriff
- Bud Cox, Davis County Sheriff
- Alden Orme, Juab County Sheriff
- Brad Slater, Weber County Sheriff
- Kirk Smith, Washington County Sheriff

LITIGATION MANAGEMENT

CONSTITUTED 2/20/92

- Kent Sundberg, *Chair*, Utah County Deputy Attorney
- Brock Belnap, Washington County Attorney
- David Blackwell, Emery County Attorney
- Dale Eyre, Sevier County Attorney
- Doug Hogan, Tooele County Attorney
- Thomas Low, Wasatch County Attorney
- Dave Wilson, Weber County Deputy Attorney
- Johnnie Miller, UCIP Chief Executive Officer
- Mark Brady, UCIP Loss Control Manager
- Korby Siggard, UCIP Claims Manager

NOMINATING

CONSTITUTED 06/27/02

- Kay Blackwell, *Chair*, Piute County Commissioner
- Jim Eardley, Washington County Commissioner
- Karla Johnson, Kane County Clerk-Auditor

PERSONNEL

CONSTITUTED 6/18/92

- Brad Dee, *Chair*, Weber County Human Resources Director
- Pam Ayala, Tooele County Human Resources Director
- Paul Barton, Beaver County Clerk-Auditor
- Valeen Brown, Piute County Clerk-Auditor
- Diana Carroll, Grand County Clerk-Auditor
- Dennis Dooley, Carbon County Personnel Director
- Cyndi Eldridge, San Juan County HR/Personnel Director
- Colette Eppley, Iron County Personnel
- Rhonda Gant, Kane County Human Resources
- Brandy Grace, Millard County Auditor
- Lana Jensen, Utah County Personnel Director
- Mary Huntington, Emery County Personnel
- Peggy Madsen, Box Elder County Personnel Director
- Carrie Mascaro, Duchesne County Personnel
- Joe McKea, Uintah County HR Director/Risk Manager
- Camille Moore, Garfield County Clerk-Auditor
- Eileen Nelson, Morgan County Personnel
- Ilene Roth, Sanpete County Auditor
- David Rowley, Wasatch County Human Resources
- Mike Seely, Juab County Administrator
- Jim Smith, Cache County Personnel Director
- Ryan Torgerson, Wayne County Clerk-Auditor
- Steve Wall, Sevier County Clerk-Auditor
- John Willie, Washington County Administrator
- David Yardley, Iron County Clerk



Utah Counties Insurance Pool
Serving Counties Since 1992

LOSS PREVENTION COMMITTEES

AUDIT

CONSTITUTED 12/21/95

- ~~Wayne Smith, Chair, Iron County Commissioner~~
- Kent Sundberg, Utah County Deputy Attorney
- Steve Wall, Sevier County Clerk-Auditor
- Steve White, Utah County Commissioner *chair*

BENEFITS POOL PLANNING

CONSTITUTED 02/17/05

- Brad Dee, Chair, Weber County Human Resources Director
- Kay Blackwell, Piute County Commissioner
- Jerry Hurst, Tooele County Commissioner
- Kent Sundberg, Utah County Deputy Attorney

BYLAWS

CONSTITUTED

- ~~Kay Blackwell, Chair, Piute County Commissioner~~
- ~~Jim Eardley, Washington County Commissioner~~
- Steve Wall, Sevier County Clerk-Auditor
- Steve White, Utah County Commissioner

COVERAGE AGREEMENT REVIEW

CONSTITUTED 12/21/95

- Ken Bischoff, Chair, Weber County Commissioner
- Bruce Adams, San Juan County Commissioner
- Jerry Hess, Davis County Deputy Attorney
- Kent Sundberg, Utah County Deputy Attorney

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CONSTITUTED 2/20/92

- LaMar Guymon, Chair, Emery County Sheriff
- James Cordova, Carbon County Sheriff
- Bud Cox, Davis County Sheriff
- Alden Orme, Juab County Sheriff
- Brad Slater, Weber County Sheriff
- Kirk Smith, Washington County Sheriff

LITIGATION MANAGEMENT

CONSTITUTED 2/20/92

- Kent Sundberg, Chair, Utah County Deputy Attorney
- Brock Belnap, Washington County Attorney
- David Blackwell, Emery County Attorney
- Dale Eyre, Sevier County Attorney
- Doug Hogan, Tooele County Attorney
- Thomas Low, Wasatch County Attorney
- Dave Wilson, Weber County Deputy Attorney
- Johnnie Miller, UCIP Chief Executive Officer
- Mark Brady, UCIP Loss Control Manager
- Korby Siggard, UCIP Claims Manager

NOMINATING

CONSTITUTED 06/27/02

- ~~Kay Blackwell, Chair, Piute County Commissioner~~
- Jim Eardley, Washington County Commissioner
- Karla Johnson, Kane County Clerk-Auditor

PERSONNEL

CONSTITUTED 6/18/92

- Brad Dee, Chair, Weber County Human Resources Director
- Pam Ayala, Tooele County Human Resources Director
- Paul Barton, Beaver County Clerk-Auditor
- Valeen Brown, Piute County Clerk-Auditor
- Diana Carroll, Grand County Clerk-Auditor
- Dennis Dooley, Carbon County Personnel Director
- Cyndi Eldridge, San Juan County HR/Personnel Director
- Colette Eppley, Iron County Personnel
- Rhonda Gant, Kane County Human Resources
- Brandy Grace, Millard County Auditor
- Lana Jensen, Utah County Personnel Director
- Mary Huntington, Emery County Personnel
- Peggy Madsen, Box Elder County Personnel Director
- Carrie Mascaro, Duchesne County Personnel
- Joe McKea, Uintah County HR Director/Risk Manager
- Camille Moore, Garfield County Clerk-Auditor
- Eileen Nelson, Morgan County Personnel
- Ilene Roth, Sanpete County Auditor
- David Rowley, Wasatch County Human Resources
- Mike Seely, Juab County Administrator
- Jim Smith, Cache County Personnel Director
- Ryan Torgerson, Wayne County Clerk-Auditor
- Steve Wall, Sevier County Clerk-Auditor
- John Willie, Washington County Administrator
- David Yardley, Iron County Clerk

Personal
Brad chair
LaMar G.
Kay

Brad
K

**ANNUAL NOTICE OF REGULAR MEETING SCHEDULE OF THE BOARD OF
TRUSTEES OF THE UTAH COUNTIES INSURANCE POOL**

PUBLIC NOTICE is hereby given that the 2010 Annual Meeting schedule of the Board of Trustees of the Utah Counties Insurance Pool is as follows:

Regular meetings of the Board of Trustees of the Utah Counties Insurance Pool will be held on the dates, at the times and at the location of 10980 South Jordan Gateway, South Jordan, Utah or the specific member county listed below unless otherwise changed by action of a quorum of the Board of Trustees of the Utah Counties Insurance Pool.

TENTATIVE REGULAR MEETING DATES FOR 2010

January 21, 12:00 p.m.
February 18, 12:00 p.m.
March 18, 12:00 p.m.
April 13, 6:00 p.m., Weber County
May 6, 12:00 p.m., Washington County
June 4, 12:00 p.m., Wasatch County
July 20, 6:00 p.m., Iron County
August 26, 12:00 p.m.,
September 16, 12:00 p.m.
October 15, 12:00 p.m.
November 11, 6:00 p.m., Washington County
December 16, 12:00 p.m.

A regular meeting may be canceled without notice by action of a quorum of the Board of Trustees. When, because of unforeseen circumstances, it is necessary for the Board of Trustees to hold an emergency meeting to consider matters of an emergency or urgent nature, the best notice practicable shall be given. No such emergency meeting of the Board of Trustees shall be held unless an attempt has been made to notify all of the members of the Board of Trustees and there is a majority vote in the affirmative to hold the meeting.

All regular meetings of the Board of Trustees shall be open to the public unless closed by the Board of Trustees in the manner described in §52-4-4, Utah Code Annotated, 1953 as amended, and, for a purpose described in §52-4-5, Utah Code Annotated, 1953 as amended.

ADOPTED AND APPROVED THIS 17 DAY OF December, 2009.

BOARD OF TRUSTEES,
UTAH COUNTIES INSURANCE POOL


Kay Blackwell, President

Utah Counties Insurance Pool Payments

November 13 - December 17, 2009

Type	Date	Num	Name	Memo	Split	Amount
ML Expense						
Liability Check	11/27/2009		QuickBooks Payroll Service	Created by Payroll Services on 11/23/2009	-SPLIT-	-15,465.16
Liability Check	12/14/2009		QuickBooks Payroll Service	Service Charge	-SPLIT-	-15,465.17
Check	11/30/2009				Multiline	-25.39
Liability Check	11/13/2009	ONLINE	United States Treasury	EFT ACKNOWLEDGEMENT NUMBER: 270971700722782	-SPLIT-	-4,739.66
Liability Check	11/30/2009	ONLINE	United States Treasury	EFT ACKNOWLEDGEMENT NUMBER: 270973400866562	-SPLIT-	-5,014.58
Liability Check	11/30/2009	ONLINE	Utah Retirement Systems	Unit No: 864 (NOV 2009)	-SPLIT-	-6,404.77
Liability Check	11/30/2009	ONLINE	Nationwide Retirement Solutions	Entity: 644013	-SPLIT-	-2,115.34
Liability Check	11/30/2009	ONLINE	Utah State Tax Commission	Transaction Number: 213766952	-SPLIT-	-1,893.40
Liability Check	12/15/2009	ONLINE	United States Treasury	EFT ACKNOWLEDGEMENT NUMBER: 270974900079554	-SPLIT-	-5,014.56
Check	11/25/2009	VISA	Wells Fargo	Account Number: 4856 2002 0633 9635	-SPLIT-	-326.21
Check	11/25/2009	VISA	Wells Fargo	Account Number: 4856 2002 0869 3567	-SPLIT-	-5,604.09
Check	11/17/2009	5324	Ken Bischoff	Account Number: 4856 2002 0646 9796	-SPLIT-	-2,793.28
Check	11/17/2009	5325	Jerry Hurst	Mileage Reimbursement	-SPLIT-	-365.00
Check	11/17/2009	5326	Bruce Adams	Mileage Reimbursement	-SPLIT-	-303.40
Check	11/17/2009	5327	Wayne Smith	Mileage Reimbursement	-SPLIT-	-442.00
Check	11/17/2009	5328	Kent Sundberg	Mileage Reimbursement	-SPLIT-	-55.00
Check	11/17/2009	5329	Gerald Hess	Mileage Reimbursement	-SPLIT-	-297.00
Check	11/17/2009	5330	Steven Wall	Mileage Reimbursement	-SPLIT-	-352.00
Check	11/17/2009	5331	LaMar Guymon	Mileage Reimbursement	-SPLIT-	-180.40
Check	11/17/2009	5332	Kay Blackwell	Mileage Reimbursement	-SPLIT-	-280.50
Check	11/17/2009	5333	Johnnie R. Miller	Expense Reimbursement	-SPLIT-	-258.75
Check	11/17/2009	5334	Sonya J. White	Expense Reimbursement	-SPLIT-	-326.75
Check	11/17/2009	5335	Opticare of Utah	Expense Reimbursement	-SPLIT-	-500.25
Liability Check	11/17/2009	5336	The Society of CIC	November Benefits	-SPLIT-	-82.11
Bill Pmt -Check	11/17/2009	5337	Purchase Power	Alliance Member Number: 1039119	Accounts Payable ML	-100.00
Liability Check	11/25/2009	5338	Sirius Consulting Group, LLC	Account Number: 8000-9090-018-5759	Accounts Payable ML	-473.98
Check	11/25/2009	5339	Korby M. Siggard	Invoice: November (UCIP 1076) 442915	-SPLIT-	-629.87
Check	11/25/2009	5340	PEHP-LTD	Expense Reimbursement	-SPLIT-	-228.62
Liability Check	11/25/2009	5341	Guardian	Coverage Period: November 2009	-SPLIT-	-253.25
Bill Pmt -Check	11/25/2009	5342	Arthur J. Gallagher & Co.	Group ID: 444718 (Dec)	-SPLIT-	-602.35
Bill Pmt -Check	11/25/2009	5343	Office Depot	Invoice Number: 89907	Accounts Payable ML	-2,185.00
Bill Pmt -Check	11/25/2009	5344	Paetec	Invoice Number: 498067427001	Accounts Payable ML	-130.41
Liability Check	11/25/2009	5345	Public Employees Health Program	Invoice Number: 9751514	Accounts Payable ML	-682.59
Bill Pmt -Check	12/2/2009	5346	Deluxe for Business	Account Number: 8000-9090-018-5759	Accounts Payable ML	-236.99
Bill Pmt -Check	12/2/2009	5347	Mylar Law, PC	Policy Number 1076 (NOV)	-SPLIT-	-6,393.10
Bill Pmt -Check	12/2/2009	5348	Revco Leasing Company, LLC	Invoice Number: 0004728655	Accounts Payable ML	-225.86
Bill Pmt -Check	12/2/2009	5349	Western AgCredit	2009 SWAP Conference	Accounts Payable ML	-339.80
Check	12/11/2009	5350	Mark W. Brady	Invoice Number: 223872	Accounts Payable ML	-815.89
Check	12/11/2009	5351	Lisa O. Brown	Expense Reimbursement	Accounts Payable ML	-10,788.00
Check	12/11/2009	5352	Susan E. Gonc	Mileage Reimbursement	-SPLIT-	-480.00
Check	12/11/2009	5353	Shaney M. Kelleher	Mileage Reimbursement	Workers' Comp	-67.65
Check	12/11/2009	5354	Sonya J. White	Expense Reimbursement	Workers' Comp	-39.98
Check	12/11/2009	5355	Susan E. Gonc	Expense Reimbursement	-SPLIT-	-92.68
Liability Check	12/17/2009	5356	Sirius Consulting Group, LLC	Invoice: December (UCIP 1076) 442915	-SPLIT-	-212.91
Bill Pmt -Check	12/17/2009	5357	Alphagraphics	Invoice Number: 076395	Workers' Comp	-26.83
Bill Pmt -Check	12/17/2009	5358	Office Depot		-SPLIT-	-638.77
		5359			Accounts Payable ML	-1,644.26
						-330.86
						-95,924.42
WC Expense						
Bill Pmt -Check	11/17/2009	277	Suiter Axland	Invoice Number: 1276973	Accounts Payable WC	-46.00
Bill Pmt -Check	11/17/2009	278	Utah Labor Commission	WC Self-Insurance	Accounts Payable WC	-650.00
Bill Pmt -Check	12/2/2009	279	Deluxe for Business	Invoice Number: 0003282902	Accounts Payable WC	-319.56
Bill Pmt -Check	12/2/2009	280	Mountain View Software	Invoice Number: 13909	Accounts Payable WC	-150.00

**Utah Counties Insurance Pool
Payments**
November 13 - December 17, 2009

Type	Date	Num	Name	Memo	Split	Amount
Total WC Expense						-1,165.56
TOTAL						<u>-97,089.98</u>



Utah Counties Insurance Pool
Supporting Your Goals Since 1992

Board of Trustees

December 17, 2009

WCF 2010 Proposal

- WCF takes all risk of loss with no deductible or SIR
- One premium charged to UCIP
- UCIP bills members for share of premium
- UCIP receives one dividend for all member policies

WCF TPA Proposal

- Administer all claims 2004 through 2009
- Payments made from UCIP reserves
- Cost to resolution of claims - \$250,000
- Cost for one year - \$150,000

WCF LPT Proposal

- All claims 2004 through 2009
- Payments incurred after 1-1-2010
- Includes all claims administration
- WCF will credit UCIP 50% of all subrogation claims collected

UTAH COUNTIES INSURANCE POOL WORKERS COMPENSATION PROGRAM

Loss Transfer Summary as of 11/17/2009

UCIP Actuarial Estimates

Reserve Estimate as of 11-30-2009	\$4,190,000
Investment Income on Reserves	\$220,000
Claim Expenses to Resolution	\$250,000
Total Cost of Run out	\$4,220,000

WCF Proposal

Loss Transfer Cost	\$4,229,516
50% Return on Subrogation	\$50,000
Total Cost of Transfer	\$4,179,516

Termination of WC Contracts

- Mountain View Claims Systems
- Corvel
- Comp Today
- Notice to State Tax Commission

Standing Committees

- Committees of the Board
 - Audit
 - Governance
 - Nominating
 - Personnel
- Committees of the Membership
 - Law Enforcement
 - Litigation Management
 - Personnel

2010 Meeting Schedule

- January 21, Noon, UCIP
- February 18, Noon, UCIP
- March 18, Noon, UCIP
- April 13, 6:00 p.m., Weber County
- May 6, Noon, Washington County
- June 4, Noon, Wasatch County
- July 20, 6:00 p.m., Iron County
- August 26, Noon, UCIP
- September 16, Noon, UCIP
- October 15, Noon, UCIP
- November 11, 6:00 p.m. Washington County
- December 16, Noon, UCIP

E. Kent Sundberg
Auxiliary Services
Building









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Notice Title:	Board Meeting
Government Type:	Special Districts
Entity:	Utah Counties Insurance Pool
Public Body Name:	Board of Trustees
Notice Subject:	Insurance
Street Address:	10980 S. Jordan Gateway
Street Address continued:	
City:	South Jordan
Zip:	84095
Start Date:	12/17/09 12:30 PM
End Date:	12/17/09 4:00 PM
Description / Agenda:	Call to Order Recess for Public Hearing on 2010 UCIP Budget Reconvene Review/Excuse Board Members Absent Approve 2010 UCIP Budget Approve November 12 and November 30 Meeting Minutes Review/Approve 2010 Member Workers' Compensation Premiums Review/Approve Workers Compensation Fund Portfolio Transfer Proposal Review UCIP Employee Benefits Review/Approve Amended 2009 Budget Elect Officers Review/Approve UCIP Committees Set Date, Time and Place of Regular Meetings for 2010 Ratification and Approval of Payments and Credit Card Transactions Set Date and Time for Closed Meeting to Discuss the Purchase, Exchange, or Lease of Real Property Action on Real Property Matters Set Date and Time for Closed Meeting to Discuss Character, Professional Competence, Physical/Mental Health of an Individual Action on Personnel Matters Set Date and Time for Closed Meeting to Discuss Pending or Reasonably Imminent Litigation Action on Litigation Matters Chief Executive Officer's Report

Other Business

ADA:

Electronic Participation:

Other:

Emergency Notice:

Send copy of notice to:

Attachments

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Sonya White at the Utah Counties Insurance Pool, PO Box 760, Midvale, UT 84047, or call 800-339-4070, at least three days prior to the meeting.

Any Member of the Utah Counties Insurance Pool Board of Trustees may participate telephonically.

No

editor@sltrib.com

There are no attachments associated with this notice.

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